December 18, 2006

I. Call to Order/Roll Call/Opening Ceremonies

Chairman Alex Vispoli opened the meeting of the Board of Selectmen on Monday, December 18, 2006 in the Selectmen's Conference Room in the Town Offices at 6:15 p.m. Present were Selectmen Ted Teichert, Brian Major and Chairman Alex Vispoli. Selectman Mary Lyman arrived at 6:24 p.m. and Selectman John Hess at 6:28 p.m. Town Manager Buzz Stapczynski was also present.

II. Executive Session

It was moved by Selectman Major and seconded by Selectman Teichert that the Board goes into Executive Session to discuss pending litigation and collective bargaining strategy for non-union personnel. The motion was voted and approved 3-0 by roll call vote, Selectmen Teichert, Major and Chairman Vispoli in favor. Present at the Executive Session was Town Manager Buzz Stapczynski.

There being no further business to come before the Board, a motion was duly made and seconded to adjourn the Executive Session and return to the Open Meeting at 7:12 p.m. The motion was voted and passed 5-0 by roll call vote, Selectmen Hess, Lyman, Teichert, Major and Chairman Vispoli, in favor of the motion.

III. Opening Ceremonies

Upon return from Executive Session, Chairman Vispoli called the Regular Meeting to order at 7:15 p.m. Selectmen Lyman, Teichert, Hess, Major and Chairman Vispoli were present. Also present was Town Manager Buzz Stapczynski and Town Clerk Randall Hanson. The Chairman called for a moment of silence followed by the Pledge of Allegiance. Recording Secretary Elizabeth A. Kochakian took the minutes. This meeting was duly posted and cablecast live.

IV. Special Presentations

A. Presentation of Lifesaving Award

Police Chief Brian J. Pattullo appeared before the Board to recognize police officers and a citizen from the town for an incident that occurred back in April 19, 2006. He read the report written by patrolman Dan Leonard about a baby that had fallen in his backyard pool. Officer Leonard reported that when he arrived at the scene, he found the one-year-old male conscious, breathing and alert. After interviewing the family members and rescuers, he found out that the one-year-old fell under the water of the pool and was pulled from the pool. His mother ran screaming to the front of the house with the child when a neighbor, Ann Marie Charland, saw them in distress and called 911 and assisted the mother with the child. At that time, off duty Officer Robin Cataldo was in the area, heard the screams and went to the scene. The child was not breathing when she got there and she performed rescue breathing and after several breaths the child began breathing on its own. He was then transported to the hospital.

Chief Pattullo said that due to the kind demeanor of Ann Maria Charland and the quick action of Officer Robin Cataldo assessing the situation and performing rescue breathing, there was a happy end to the story. For those individual actions, on behalf of the Andover Police Department, he recognized Ms. Charland and presented her with a Citizen's Award; he also recognized Officer Robin Cataldo and presented her with the Andover Police Life Saving Award and banner that will be worn on her vest. They both received a loud round of applause.

Chairman Vispoli thanked Officer Cataldo and Ann Marie Charland and said they clearly represented Andover's best for what they did and thanked them for making them all proud.

IV. Special Presentations (Cont.)

B. Town Manager Introduces the New Fire Chief

The Manager said it was his pleasure to announce to the Board that after a long search starting last summer, having over 30 applicants for the position of Fire Chief for the Town of Andover, that he will be replacing Fire Chief Charles Murnane who will be retiring after 38 years of service to the Town mid January. He said they have gone through a process that scoured the countryside to find an individual that will be able to lead the Fire Department into the next century. He said it is known that they now have an outstanding Fire Department. MRI did a study on the department and did point out that the men and women of the Department are outstanding. They know what they are doing and work hard every day. They have equipped them with the finest of equipment, the Central Station is state of the art, and the apparatus is top notch. Now their challenge is to find someone to step into Chief Murnane's shoes and move the Department ahead. The Manager felt he has done that through this recruitment process.

In describing the process, the Manager said they had over 30 applicants, interviewed a number of them, they went through multiple meetings with them, went through an Assessment Center and came up with two finalists. One is James Dolan, who is a current Deputy Fire Chief in the Andover Fire Department; the other, Michael Mansfield who is currently the Assistant Fire Chief in Nashua, New Hampshire. He announced to the Board that he intends to appoint Michael Mansfield as the next Fire Chief in the Town of Andover. Mr. Mansfield was present and asked to stand and he was welcomed to Andover. The Manager said Mr. Mansfield has a reputation of being a hard working guy, he is known from his references as the firefighter's firefighter. The Manager said that is what they are looking for, someone who can work with the men and women in the Department. He felt he would provide the necessary leadership to move the department from being a great fire department to being world class. his leadership and guidance, the Manager felt they would be having people from around the country come and look at the fire services that he and his men and women will be providing. He then introduced Mr. Mansfield to the Board of Selectmen who in turn introduced to the Board his brother Lt. Bill Mansfield from the Nashua Police Department who joined him this evening to watch this process.

When asked by Selectman Major, the Manager pointed out the process from this point on. He explained that as a long-standing policy for department heads, the process is for him to present the candidate at one meeting and have the confirmation vote at a following meeting. He asked the Board if they would have the confirmation voted sometime the first week of the New Year and if confirmed, Mr. Mansfield's start date will be February 4, 2007. When asked, Chief Mansfield said the process was very lengthy and involved and appreciated the process for what it was. He said he learned a lot about many different people and that there were great candidates that he was involved with through the process. He said he would be closing one chapter of his fire service career and opening up a new chapter in his career and is looking to provide the fire service to the Town of Andover. He then thanked publicly the men and women he served with over the last 26 years and said he was looking forward to serving with the men and women of the Andover Fire department in the next several years as fire chief. He said he was also looking forward to working with all the Department Heads, Board of Selectmen, Town Manager and Town employees.

IV. Special Presentations (Cont.)

B. Town Manager Introduces the New Fire Chief (Cont.)

In answer to Selectman Major, Mr. Mansfield said he has head up one of the largest hazardous materials' team in the state of New Hampshire, which happens to be the mutual aid response team that responds to 18 towns in the area of the City of Nashua and also runs mutual aid to some of the lower Massachusetts towns as well. He said they also have a dive team with 42 people that provide water rescue services to not only to Nashua but many of the other communities as well working parallel with the HAZMAT team responses.

Chairman Vispoli welcomed Mr. Mansfield to Andover and said he assumed he would be looking in the area to shorten his commute. Mr. Mansfield said he certainly would be. When asked by Selectman Major, Mr. Mansfield introduced Captain Keith Anderson from Nashua Fire and Rescue who was present at the meeting and his son, Firefighter Wayne Anderson. He said they are both residents of the Town of Tewksbury and worked with him in the Nashua, New Hampshire Fire Department. Keith Anderson told the Board they were getting a good worker in hiring Mr. Mansfield.

Before closing, Chairman Vispoli thanked the Manager for the process. The Manager then thanked Human Resource Director Candace Hall and Assistant Town Manager Steven Bucuzzo for pulling all the loose ends together for this hire.

V. Communications/Announcements/Liaison

Town Manager Stapczynski:

- Deadline for submitting warrant articles for the annual town meeting is Friday, January 19, 2006.
- There are 28 trees lit downtown as part of the holiday lighting. The Manager said they have collected over \$10,000 in donations that will take care of all their expenses.
- The League of Women Voters will be appearing before the Board at their January 8th meeting on the Energy Star Campaign, a competition they would like the Board to become involved in with a neighboring community.
- They recently received word that Joanne Marden was recently elected to the Board of Directors of the Massachusetts Finance Committee Association.
- On behalf of the Andover Youth Services and Andover Youth Foundation, he thanked everyone that purchased Christmas trees, wreaths, kissing balls, ornaments, etc. during their recent sale. He said they have almost sold everything and very appreciative of the support from the townspeople.

Selectman Brian Major:

• Kudos goes out to Andover Youth Services for selling 1,300 Christmas trees. He mentioned that AYS also supported 60 needy families from this area to make sure they have a special Christmas.

Selectman John Hess:

- Myron Shapiro, who is father of long time Andover teacher Sondra Finegold and grandfather of Representative Barry Finegold, passed away on Friday, December 15, 2006. Donations may be made to Hospice by the Sea in Boca Raton, Florida.
- V. Communications/Announcements/Liaison (Cont.)

Selectman John Hess (Cont.):

• Announced that a long-standing member of the Board of Appeals, Daniel Casper, is stepping down. He said he has given the Board a lot of knowledge, experience and guidance.

Town Clerk Randy Hanson:

• Randy Hanson mentioned that the League of Women Voters would be sponsoring a forum on "How to Run for Elected Office" on January 11, 2007 in this meeting room at 7:00 p.m. She said that campaign finance people from the State will be here and that if anyone was interested in attending to give her a call.

A. Audit Committee update from Selectman Major

Selectman Major reported that the Town Manager is looking for folks throughout the community that will be interesting in serving on the Audit Committee. He urged anyone interested in applying to please take out a talent bank form. The Manager hopes to appoint the committee members within the next month or two so that they can start their operations for the FY-08 season.

B. School Facilities Task Force Update

In order to formalize whom the two liaisons will be, it was the consensus that the two liaisons to the School Facilities Task Force are to be Selectmen Major and Teichert. Selectman Teichert said the first meeting of the Task Force will be Wednesday, January 3, 2007 at 7:00 p.m.; the swearing in ceremony will be held at 6:00 p.m. At that meeting, they will outline the data they will have to go after to determine the need for additional school facilities.

C. Youth Center Update from Selectmen Major and Hess

Regarding an update on the Youth Center by Selectmen Major and Selectman Hess, Selectman Hess noted that prior Selectman Jerry Silverman, a member of the Youth Foundation, was also present for this discussion. Selectman Hess said the Youth Foundation has conducted a traffic and parking study for the area they propose for a new center which is behind Doherty Middle School. That study is being printed and will be available shortly after the first of the year. He said they are all looking forward to seeing that. After that, they will call for public meetings to discuss those results and to hear questions and concerns from residents. He said the Youth Foundation is drafting a warrant article requesting that the Town authorize the Selectmen to ask the School Committee to release the property to the Selectmen. The Selectman will then have to negotiate an agreement with the Youth Foundation similar to the agreement to build a building at the West Andover property but specific to this property.

Mr. Silverman confirmed that they have done a study and it is being printed up. After the first of the year, he said he would like to meet with the Selectmen's subcommittee on this issue.

VI. Citizens Petitions and Presentations

None this evening.

VII. Public Hearing

A. National Grid and Verizon New England, Inc.

A public hearing was held to hear the request of National Grid and Verizon New England, Inc. for permission to locate poles, wires and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

 \bullet Brown Street at #65 - approximate location as shown on Plan No. WR #1148838 dated November 3, 2006.

The request has been reviewed and approved by the Department of Public Works subject to the condition that a street opening permit is obtained from the DPW prior to construction.

David Boucher, representing National Grid, appeared before the Board to explain the request and answer questions. No one was present from the neighborhood.

After a brief discussion and no objections, it was moved by Selectman Major that the Board approve the above request for Brown Street at #65. The motion was seconded by Selectman Hess, voted and approved 5-0.

VIII. New Business

A. Regulatory Agreement and Declaration of Restricted Covenants Under Local Initiative Program

John Pearson, 8 Chandler Road, President of Andover Community Trust (ACT), appeared before the Board. He said he was here to ask for the Board of Selectmen's support for the Local Initiative Program applications in terms of building an affordable single family home at 94 Cheever Circle so that ACT can submit it to the Massachusetts Department of Housing and Community Development (DHCD) for site approval. He said the Andover Housing Partnership Committee voted unanimously to support this project and they now needed the support of this Board to take the next step. The last step is to file a comprehensive permit with the Andover Zoning Board of Appeals. Mr. Pearson said this was the same process that was used to permit construction at 13 Heather Drive. Mr. Pearson then reviewed that process with the Selectmen. He pointed out that even though this is not a public hearing and abutters are not required to be legally notified, ACT notified all immediate abutters on November 13 and that was followed by telephone calls to be sure the neighborhood was informed what they were doing tonight.

Mr. Pearson noted that since ACT has obtained its status as a Massachusetts non-profit corporation in 1992, they have developed three permanently affordable single-family homes in Andover. All three of their homes have been completed with the support of the town in the form of permits waived. He then explained the income eligibility of the homes. All of the three homes completed have been added to the Town's subsidized units' program. Mr. Pearson noted that the selection process with criteria has been included in the package they submitted to the Board with this application. He said they have purchased the property at 94 Cheever Circle and the ground lease and regulatory agreement will be the same as those approved by this Board for the homes on Haverhill Street, Heather Drive and River Road and documents for those approvals will be submitted to the Board upon construction.

VIII. New Business (Cont.)

A. Regulatory Agreement and Declaration of Restricted Covenants Under

Local Initiative Program (Cont.)

Mr. Pearson said that ACT hopes to develop permanently affordable homes in all parts of Andover and that the slides they were about to show are to give them a visual image of the neighborhood and the architecture they are proposing for this house.

Ms. Stott started the Power Point presentation with their mission statement and moving on to the neighborhood plan. The slides showed the following

- 94 Cheever Circle, a vacant lot. Majority of lots in the neighborhood are from less then 10,000 feet to 13,000 square feet.
- That zoning in this part of Town requires 15,000 square foot building lots; this is an undersized lot by zoning standards.
- Footprint of the house they are proposing on that lot. They feel it is in character with the rest of the buildings in the neighborhood in terms of lot coverage and configuration on the lot.
- List from Assessor's office on lot sizes. Most of the lots are in that ballpark.
- Contributions/services donated. Support from vendors; Town will be asked to waive building permit and utility connection fees; tremendous support from local foundations; local bank will provide homeowner mortgage; the town has assessed the home at the deed restricted value.
- The increase in the sale price of the home is limited to the increase in area medium incomes.
- Photographs of neighborhood.
- Rendering of the proposed home at 94 Cheever Circle with 1,600 square feet of living area.
- Andover Consultants has prepared a site plan for them.
- Showed proposed layout of the house.
- Photo of two most recent ACT homes; one at 174 River Road donated to them. What it looked like when they acquired it and what it looks like now after renovations. Volunteers were used to paint the interior; second 13 Heather Drive, built by students from Greater Lawrence Technical School.
- Where they are in terms of 10% affordable in Andover. Today Andover does meet the 10% minimum and in the next two years they may loose as many as 291 units as Brookside Estates and Riverview Commons because of converting commercial units to condominiums or become market rate rental developments. The ten percent is based on the 2000 federal census. The Town will add about 1200 housing units between 2000 and 2010 increasing the mandated 10% by 620 units.
- Two points why they think this is a good location for what they are trying to do: one, the lot size is similar to the lot size of the existing homes in the neighborhood; second, the design of the house is compatible with the neighborhood both in character and scale.
- They hope to do this over the winter and begin construction in summer of 2007 and complete before summer of 2008.
- In closing, ACT is asking for the Board's support and appreciate their support in the past.

VIII. <u>New Business (Cont.)</u>

A. Regulatory Agreement and Declaration of Restricted Covenants Under Local Initiative Program (Cont.)

Chairman Vispoli noted for the record that they received a petition with 37 names from the area in opposition of the proposed development at 94 Cheever Circle. He then asked if the Board had any questions.

In answer to Selectman Hess, Mr. Pearson said the estimate that it will take one year to build this home was a conservative number. They are committed to build this house with a professional contractor and he has had preliminary conversations with three contractors. They are hopeful they can find a contractor who is large enough to be able to subsidize or discount their services to make it as affordable as possible. Selectman Major asked if there was any way when they bring in contractors to work in an apprenticeship opportunity. Mr. Pearson said it was a great idea and would have to be done on an individual basis with the Vocational School. Selectman Major suggested at some point in early 2007 to invite the students and faculty that did participate in the Heather Drive home to come before the Board to be recognized for their efforts.

In answer to Chairman Vispoli, Mr. Pearson said that the project would go through the same scrutiny that any other property would have to go through. He noted that he neglected to say that the students at the Lawrence Vocational Technical School are committed to building for the Greater Lawrence Revolving Fund so that even if they wanted to use them they were told them they are not available.

Marilyn Moore, 8 Cedar Road, whose backyard abuts this property, appeared before the Board on behalf of herself, her husband and mother. She gave a copy of the letter she wrote to the Manager and Board of Selectmen dated 12/16/06 on behalf of all three of them. In the letter, they said they vehemently opposed the project citing that "this was about property rights, the right to peaceful enjoyment as well as to reap the fullest financial benefit of their property investment." Reasons sited for opposing this project included the following:

- The ACT home will have a negative impact on neighborhood property values.
- Concerns over how the 13 Heather Drive construction was handled; it was a grossly mismanaged project that took over 2 and ½ years to complete.
- Permanent changes to the water table causing increased water run-off to their properties.

Ms. Moore said she was a self-employed contractor and if she were to take on a low cost project for herself it would get backwards status; it would have to be financially. She felt even if a professional contractor took this job, it was going to be lower priority and then some.

Donald Harding said he and his wife Bonnie, 91 Cheever Circle, live across the street of the lot. He talked a little about water runoffs and what has been happening there in the past. He said if this proposal goes through, there is a pond on his property that is spring fed and he was concerned that any surface runoff would come across the street to his house. He said he has spent tremendous amounts of money correcting water difficulties in an effort to keep the water out of his basement.

VIII. New Business (Cont.)

A. Regulatory Agreement and Declaration of Restricted Covenants Under Local Initiative Program (Cont.)

It has all worked well but his concern now was underground water because he believes there is a brook that runs between his house and the neighbors and wondered how the after flow will be upset by this construction. He said they were going to do perk tests and test borings but they haven't seen anything of that or a single drawing. He felt the water problem could be a catastrophe. His second concern was that he didn't think this project would fit into the neighborhood that is very well established and one of the very well planned communities in the town. He wonders about how affordable housing will be kept. Third, if this were to be leased, there would be an 100 year lease on it; there isn't a house in the area on leased land. Mr. Harding asked that the Board disapprove this proposal.

Mary Jane Powell, 31 Cheever Circle, told Mr. Harding that his brook runs under her garage and it was a problem to Johnson Acres. That was in 1968 and she and her husband have lived there for 38 years and raised four children there. She said it is the best neighborhood and very diversified. She has no problem sharing that with anyone and felt it was important that they share what is good. Ms. Powell said that safety will be a problem during construction but once done they will have a real family living in there assuming with the same values they all have. She was hoping for unanimous support from the Selectmen.

Nancy Stolberg, 1 Cheever Circle, said she was a resident of Andover for 55 years and proud of that. She agreed with Ms. Powell and pointed out that they have had construction around her house for years and have learned to be safe. Regarding property values and houses being plunked down in the neighborhood, she said they have had a number of houses plunked down since she has been there. She said her lot size is 11,000 square feet and they have a 2,100 square foot home. As far as landscaping, Ms. Stolberg said they have had trees cut down; there is a lot of construction in her neighborhood, some to her taste some not to her taste. She said everyone has a right to do something to their own taste. Finally, Ms. Stolberg said this is an opportunity for someone. This is about faith, hope, and charity and doing the right thing. Andover is worthy of those kind of values.

Stephen Levine, 8 Cedar Road, said he was a professional contractor and his wife is a contractor and builds things in Andover. In this business, he felt when you get people that can spare some time it is bad for your work. They don't want to take the risk. He said that Heather drive was a disaster due to the management of the job. For such a risk, they are betting their neighborhoods, their house and they don't like that.

Selectman Hess mentioned before that he received three or four E-mails opposing the project. He also heard from a resident on Haverhill Street. That neighbor said he thought that house and owner was a very good addition to the neighborhood. Another lady reminded that they have a petition with 37 names but that there are 100 houses on Cheever Circle alone. Selectman Major told the neighbors that when it comes to do anything, quality comes in passion, not from just when someone is being paid to do something. Back in the mid to late 1990's, he said the Selectmen kept saying that to own a home, prices continues to go up and it is becoming more and more difficult for people to move into Andover.

VIII. New Business (Cont.)

A. Regulatory Agreement and Declaration of Restricted Covenants Under Local Initiative Program (Cont.)

Selectman Major said they applauded the efforts of these groups to go

forward and take a look at potential opportunities to buy into a community that would be affordable. Six years later they have three affordable houses and this is the fourth. This is good for the community because they are given that increased opportunity to build more diversity into the community. Selectman Major said he is concerned over more technical issues like whether there are water issues and if there are going to be any impacts on adjacent property associated with water. He asked what they have found about that. Mr. Pearson said he was not aware of any area where runoffs on one property crossed a town street and affected the other property. He said they have not done any borings. When they walked the site with a landscape contractor to evaluate the site, the contractor pointed out that there was a concrete basin where that water was. He said they have to go through the steps including the engineering and noted that this was not an easy assignment for them. They know how difficult it is even when you are paid to manage a construction project but they are in this for the long term and are not going to just throw something together.

As President of ACT, Mr. Pearson said he has not seen anything formerly by the way of a complaint of neighbors of Heather Drive that came before them inspite of what they have heard tonight. They were aware of the difficulties and talked about them during the construction process. ACT has a reputation to maintain and they are going to do what needs to be done. Selectman Major noted that to date he has not heard from anyone on Heather Drive that has complained of any damage and looking for support from the Selectmen to try to rectify. If there were damage, they would expect that those properties be brought back to original condition.

Selectman Teichert noted that some of the issues raised fall under the jurisdiction of the Planning Board and Zoning Board. He encouraged the residents to address those concerns to those two groups. Ms. Powell said she was in favor of diversity; that is not the point. She would like to see a family move into their neighborhood. But the problem is if the house is smaller and of lower quality then of anything else, that affects their property values. Selectman Lyman noted that there are other homes all over Andover that are on leased properties. This is creating an opportunity to share a neighborhood, not to create real estate income. Ms. Powell said that part of the joy of home ownership is that you know you are improving the property, leave the house down to your children and they will benefit from it. Selectman Major said he has been very impressed in what he found in those homes. They are very nice homes to live in.

David Roundtree, 3 Cabot Road, told the Board that the neighbors felt the Board had already made up their mind and were just being kind to them; he was not quite sure it is compatible in both character and scale. He asked the Board of Selectmen, if the feelings of the neighbors mattered at all and if it is taken into consideration. Selectman Lyman asked who they spoke to that would lead them believe anyone made up their mind. Mr. Devine said the ACT Board did not want to hear from them; their minds were made up. Selectman Lyman said the Selectmen do care and taking this seriously.

VIII. New Business (Cont.)

A. Regulatory Agreement and Declaration of Restricted Covenants Under Local Initiative Program (Cont.)

Chairman Vispoli said that the technical issues are the ones that could be looked into, i.e., performance bond on construction projects. The other things

can be conditioned by the ZBA and permit granting authorities.

After all discussion, it was moved by Selectman Major that the Board of Selectmen support the Local Initiative Program application and that they give the authority for ACT to apply for the Local Initiative Program for the 94 Cheever Circle project undertaken by the Andover Community Trust, Inc. (ACT). After discussion, the motion was seconded by Selectman Major, voted and approved 4-0-1 (Selectman Vispoli abstaining).

B. Special Municipal Employees

It was moved by Selectman Hess that the Board designate the following Town-appointed Boards as Special Municipal Employees for purposes of the Conflict of Interest Laws, Massachusetts General Laws, Chapter 268A:

- Lowell Junction Interchange Task Force
- TRIAD Council
- Fishbrook Watershed Advisory Committee
- Housing Trust Fund Board of Trustees
- School Facilities Task Force

Selectman Major seconded the motion.

After the Manager briefly explained the request, the motion was voted and approved 5-0.

C. Town Manager's Update on the FY-07 Goals and Objectives

The Board had the Manager's draft copy of the Towns Goals & Objectives for FY07 prepared on December 1, 2006. He said it contained a number of the projects they have been talking about over the course of the last few months and in particular the items discussed at the major project capital review on November 15. He was confident that there was from those sources a lot of information on the draft he prepared for the Board. In addition, he said they are hard at work on the budget process. Also, they had a very successful Tri Board meeting on November 27 and another one is scheduled for January 16 to continue looking at baseline revenue expenditure forecasts and to make sure they are all on track preparing for the budget for the upcoming year. The Manager then reviewed the document with the Board and discussed the specific tasks/action steps adding new suggestions and recommendations where needed.

At the end of this discussion, the Board wished the Manager and Liz Kochakian a happy birthday.

IX. Approval of Consent Agenda Items

A. Appointments and Re-appointments

It was moved by Selectman Teichert that the Board approve the following appointments by the Town Manager:

DEPARTMENT POSITION RATE EFF. DATE

A. Appointments and Re-appointments

COMMUNITY SERVICES

Alison Davey	Basketball	Program	Staff	-	PT	C5A	12/7/06
Sean Ehlbeck	Basketball	Program	Staff	_	PT	C5A	11/30/06
Kasey O'Dea	Basketball	Program	Staff	_	PT	C5A	12/7/06
Jeffrey Pirro	Basketball	Program	Staff	_	PT	C5A	12/7/06
Benjamin Rosenzweig	Basketball	Program	Staff	_	PT	C5A	12/7/06
Ian Dempsey	Basketball	Program	Staff	_	PT	C5A	11/22/06
Matthew Puntoni	Basketball	Program	Staff	_	PT	C5A	11/22/06
Sam Cook	Basketball	Program	Staff	_	PT	C5A	11/27/06
Joshua Torres	Basketball	Program	Staff	_	PT	C5A	11/22/06
Michael Somma	Basketball	Program	Staff	_	PT	C5A	11/22/06
Erik Geffken	Basketball	Program	Staff	_	PT	C5A	11/27/06
Christopher Long	Basketball	Program	Staff	_	PT	C5A	11/27/06
Meghan McDonough	Basketball	Program	Staff	_	PT	C5A	11/27/06
Kevin Baroni	Basketball	Program	Staff	_	PT	C5A	11/29/06
Michael Cassata	Basketball	Program	Staff	_	PT	\$25.00/hr.	11/27/06
Thomas Epolito	Basketball	Program	Staff	_	PT	\$25.00/hr.	11/27/06
Andrew Santos	Basketball	Program	Staff	_	PT	\$25.00/hr.	12/7/06
Amy Higginbotham	Enrichment	Instruct	cor - I	PΤ		* * * *	9/25/06

**** Stipend varies with course

DEPARTMENT OF PUBLIC WORKS

John Schwing Compost Monitor - As needed \$10.00/hr. 10/2/06

PLANT AND FACILITIES DEPARTMENT - Building Division

Carlos A. Carvalho Jr. Custodian – 2^{nd} Shift W1 1/2/07 (v. M. Porter)

TOWN CLERK

Joanne Lepine Pollworker - PT \$7.00/hr. 12/13/06 Albert Meisinger, Jr. Pollworker - PT \$7.00/hr. 12/13/06

Selectman Lyman seconded the motion. With no objections, the motion was voted and approved 3-0.

IX. Approval of Consent Agenda Items (Cont.)

B. <u>Change of Manager</u>

a. The Andover Inn, 4 Chapel Avenue

Selectman Hess read the request of Oates & Bredfeldt - Andover, d/b/a The Andover Inn, 4 Chapel Avenue, Andover, for a Change of Manager on their Innholder - All-Alcoholic Beverage License from Winthrop Pennock to Lloyd Higgins.

The request has been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license.

Atty. Caruso, representing the petitioner, appeared before the Board and introduced the new Manager Lloyd Higgins who he said has been a bartender for 27 years at the Inn and no stranger to the area. He asked the Board to accept the change.

Mr. Higgins came before the Board and explained his policies for not serving liquor to minors. He told the Board that he was TIP trained and that they don't serve minors and they always ask for a picture identification, driver's license, passport or military pass for those in question.

It was moved by Selectman Major that the Board approve the above request of Oats & Bredfeldt, Andover, d/b/a The Andover Inn. The motion was seconded by Selectman Hess, voted and approved 5-0.

b. Wyndham Boston Andover Hotel, 123 Old River Road, Andover

The Board discussed the request of the Wyndham Boston Andover Hotel, 123 Old River Road, Andover, a Change of Manager on their Innholder - All-Alcoholic Beverage License from John Karchner to William M. Loomis.

The request has been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license.

Mr. Loomis was present at the meeting and explained his background. He said he and his staff have been TIP certified and very diligent that minors don't get served.

It was moved by Selectman Hess that the Board approve the above request for Wyndham Boston Andover Hotel. The motion was seconded by Selectman Teichert, voted and approved 5-0.

C. Annual License Renewals

It was moved by Selectman Hess that the Board approve the additional list of Common Victualler license renewals for 2007 as presented by the Town Clerk. The applicants have filed all of the necessary paperwork and payments and have complied with all of the State and Town department conditions necessary for renewal.

The motion was seconded by Selectman Major, voted and approved 5-0.

X. Approval of Minutes from Previous Meeting

It was moved by Selectman Lyman and seconded by Selectman Major that the Board approves the minutes of the December 4, 2006 - Regular Meeting. The motion was seconded by Selectman Major voted and approved 5-0.

In answer to Selectman Hess, the Manager confirmed that Mooreland Avenue, a request approved in the minutes of December 4, was a public way.

XI. Adjournment - 10:15 P.M.

	With	n no	furth	ıer	busines	s for	the	Board	l, it	was	moved	by	Sele	ctmar	n Hess	that
the	Board	clo	se th	e F	Regular	Meeti	ng o	f the	Boar	d at	10:1	5 p	.m.	The	motion	was
seco	onded k	oy S	elect	mar	n Lyman,	vote	d an	d app	roved	l 5-0).					

Elizabeth A. Kochakian Recording Secretary